



REGULATIONS ON SCIENTIFIC RESEARCH

APPROVED: Meeting of the Council of the College of Law, October 31, 2013, protocol no. 3-01 / 024., Amended by the College of Law Council on 11.01.2018, prot.No.3-01 / 49, College of Law Council 24.01.2019, prot.No.3-01 / 54

Issued under

Article 60 of the Law on Higher Education Institutions and

Article 9.5 of the College of Law Regulations

1. General terms

- 1.1. The scientific research within the meaning of this Statute is the purposeful operation of objectively substantiated methods of using facts, theories, laws of nature and society in the creation or development of new knowledge, processes and methods.
- 1.2. The purpose of the Statute is to strengthen the College of Law's role as a higher education institution in its research concern as an especially important factor in improving the quality of studies based on the principles of academic freedom.
- 1.3. Every lecturer and every student starting from the first semester in the College of Law is to be involved in scientific research.
- 1.4. Responsibility for research work at the College of Law is borne by the director and the deputy director of study work.

2. Involvement of academic staff in the scientific research work

- 2.1. The duties of the academic staff require every lecturer to speak at least during one conference and publish at least one scientific article or thesis on the results of their research within the time span of three years. Enforcement of these regulations is monitored by the College of Law Studies Department and it provides regular reports to the College management.
- 2.2. The research work of the academic staff is carried out in accordance with the College of Law Research Plan approved by the College of Law Council for every 5 years. In this plan, each lecturer has a scientific research topic related to one of the study programs implemented in the College of Law, on which the lecturer regularly works.
- 2.3. It is the duty of the academic staff to use the results of their research in the study process of working with students. The academic staff must also involve students in their research projects as far as possible and on a voluntary basis.
- 2.4. The College of Law provides moral and material incentives for lecturers who have achieved good or excellent research results, which are then communicated to all academic staff and when necessary also to the media.
- 2.5. Participation of academic staff in international scientific conferences is supported within the College of Law budget intended for these costs, taking in account the relevance of the conference theme to the lecturers' research work and its relation to the College of Law study program.

- 2.6. The scientific work of the academic staff must be summarized at least every two years and the results shall be reviewed at a meeting of the Council of the College of Law.

3. Involvement of students in scientific research within the framework of College of Law study programs

- 3.1. Within the framework of the College of Law study program, students are introduced to the methodology of scientific research already in the first semester, including lectures dedicated to specialists. In accordance with the study program, students regularly carry out research, the results of which are presented in reports. They are developed by students under the guidance of lecturers.
- 3.2. During the second year of the study program, each student chooses the topic of their research work and the lecturer, the choice must be approved by the College of Law Council. The results of the research work are reflected in the qualification papers, which the students defend publicly and receive evaluation for. Without a successful qualification paper, a student cannot graduate the College of Law.

4. Student involvement in scientific research work in addition to the study program

- 4.1. In addition to the study program, students are offered opportunities to participate in scientific research projects which are carried out by the lecturers or to carry out their own independent research, the guidance of lecturers included. Students are given the opportunity to publish the results of their research, if they meet the generally accepted requirements of scientific papers and the standards of the College of Law, to be made public at conferences organized by the College of Law or other international institutions, including publication in the College of Law's "Scientific Papers" or other publications.

5. Graduate involvement in college research projects and activities

- 5.1. Through the College of Law's collaborative program with college graduates, their potential is considered an integral part of College of Law's research work. College graduates whose qualification papers have received a high evaluation are invited to report the results of their research at College of Law conferences and publish them in the College of Law's "Scientific Papers". College graduates, regardless of the year in which they graduate from the College of Law, have the rights to submit their research papers for publication in the College of Law Scientific Editions and make reports at the conferences organized by the College, according to prior approval by the conference organizers.
- 5.2. College of Law graduates, in accordance with their abilities and positions, facilitate the collection of internships for the College of Law students conducting their research. Where necessary, the College of Law administration shall enter cooperation agreements to provide such support to College of Law students.

6. Publication of research results of the academic staff of the College of Law and students

- 6.1. For the sake of regularly publishing the results of research conducted by the academic staff, students and graduates of the College of Law, as well as to draw the attention of students and lecturers to the importance of scientific research work, the college in collaboration with partner organizations in Latvia and abroad organizes a yearly International Science Week (usually during April), which includes an international scientific conference as well as seminars and guest lectures. In addition, once a year (usually in November), the College of Law holds scientific-practical conferences. Papers and reports delivered at conferences and seminars, or abstracts thereof, shall be published at least once a year in the College of Law's scientific articles, conference proceedings or on the College of Law's website.

7. Funding of the scientific research work

- 7.1. The research work is funded from the College of Law budget according to the funds provided. The budget for the research work is approved annually by the Board of Directors. For the publication of conference materials and similar needs, the College of Law may raise funds from sponsors or affiliated and partner organizations.