Quality Policy of the College of Law

The quality policy of the College of Law has been developed based on the Development Strategy of the College of Law for 2018–2023.

<u>The mission of the College of Law</u> is to educate and train qualified specialists for the labour market both in Latvia and abroad, who have acquired not only good theoretical knowledge, but also practical skills. The College of Law educates and trains mid-level professionals with first-level professional higher education not only in the field of law, but also in other most demanding occupations in the labour market, where the legal aspects play an important role in full-fledged work. Developing creativity and new ideas is the foundation of the study process

Main strategic goals:

- to educate and train qualified specialists that are in demand in the labour market;
- to ensure the growth of the College by acquiring international experience and constantly improving the quality of studies;
- to be the best college in Latvia;
- to define legal science as the main field of strategic specialisation of the College, envisaging that the legal aspect will be devoted special attention in other College's activities and study programmes.

The development of the College is based on the key policy documents and regulatory framework of our state.

Quality policy is an integral part of the College's quality management system, which, along with other policies and processes, ensures the coordinated planning and implementation of the College's activities.

<u>The goal of the quality policy</u> is to contribute to the implementation of the mission of the College by defining guidelines and principles that will ensure consistently high quality of the College's activities.

The College defines quality as the degree to which the activities and services provided by the College are capable of meeting the requirements and standards governing higher education and applied research, satisfying the needs of stakeholders involved in the operation of the College, and contributing to the development of national economy.

The College implements quality management to ensure effective management of the College' activities and their continuous improvement.

The main principles of the College's quality policy are as follows:

- topicality, relevance and legality;
- involvement and cooperation;
- continuous and sustained improvement;
- operational transparency and reliability.

The quality management system of the College of Law aims at continuously developing the College's activities in the interest of its clients, owners, employees, partners and the public. The Quality Management System (QMS) of the College of Law has been developed to meet the requirements of the internationally recognised and widely used ISO 9001 standard. It is based on the following principles:

- Customer-oriented organisation;
- Leadership;
- People engagement;
- Process approach;

- Systematic approach to management;
- Continuous improvement;
- Fact-based approach to decision making;
- Mutually beneficial supplier relationships.

The QMS is a set of well-defined operational processes that cover the traditional organisation's development cycle: plan - do - check - act, and allow managing the quality of the College's services and processes to meet or exceed the quality of services expected by the College's customers.

The QMS internal rules, as defined by the College's policies, established processes, documented procedures, and records, demonstrate the College's commitment and ability to deliver services that meet the level of quality offered within the regulatory framework. These regulations are summarised in the QMS Guide of the College of Law. Internal rules for critical processes are detailed in documented procedures and regulations.