

European Social Fund project “Development and evaluation of management system of SIA “Juridiskā koledža”, compliant with the standards of excellence management, improvement of management staff competences and skills, and improvement of the quality of the study programme “Computer System, Computer Network Administration and Programming”, project No.8.2.3./18/A.006.



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I E G U L D Ī J U M S T A V Ā N Ā K O T N Ē

COUNCIL REGULATION

APPROVED: at the Board meeting on 23 January 2007, amendments to the meeting of the Council of the College of Law on 2 March 2017, Minutes No.3-01/46

Issued in accordance with

Section 10 of the Law on Higher Education Institutions and
Chapter III of the Regulation of the College of Law

1. Elections to the Council shall be organised by the Board. The Director and the Deputy Director are included in the Board without election. Representatives of the Board are elected by secret ballot only by staff members. The Council Regulation shall be approved by the Board.

2. The total number of members of the Council is 18. The Council consists of:

- 2.1. Director;
- 2.2. Deputy Director;
- 2.3. one member of the board;
- 2.4. seven representatives of the academic staff (the College is their main place of work);
- 2.5. two representatives of general staff;
- 2.6. four representatives of Student Self-Government;
- 2.7. two authorised representatives of employers and non-governmental organisations in accordance with the specifics of the study programmes.

3. The Council shall elect the Chair and the Secretary by secret ballot. The Secretary shall take minutes and keep records of the work of the Council.

4. The Secretary of the Council shall announce the meetings of the Council, their agenda, and send to the members of the Council the material of the meeting.

5. Representatives for the position of Chair of the Council and for the position of Secretary shall be nominated by the present members of the Council, by a simple majority of votes.

6. The composition of the Council shall be approved by the Board. The term of office of the Council is two years.

7. The Council shall:
- 7.1. approve study programmes;
 - 7.2. approve the areas of research and scientific work;
 - 7.3. draw up proposals regarding the admission of students and the implementation of new study programmes;
 - 7.4. formulate proposals regarding the establishment, reorganisation and liquidation of the structural units and affiliations of the College and, after coordination with the Board, shall approve their regulations;
 - 7.5. after coordination with the Board, approve the Regulation on Academic and Administrative Positions at the College and the Procedure for Election to these Positions;
 - 7.6. after coordination with the Board, approve the regulations regarding the study and examination procedures at the College;
 - 7.7. develop the internal rules of the College;
 - 7.8. accept the Director's report;
 - 7.9. support and promote the activities of Student Self-Government, as well as shall co-ordinate the Regulation of Student Self-Government;
 - 7.10. approve the College flag, coat of arms, emblem, motto and anthem;
 - 7.11. develop the Regulation of the College and amendments thereto;
 - 7.12. raise the question with regard to changing the name or legal status of the College;
 - 7.13. decide on other issues which are within the competence of the Council in accordance with this Regulation.

8. The Council shall be convened on the proposal of its Chair, the Director, the Board or at least six members of the Council. The Council meets at least once every two months.

9. The Council shall have a quorum if at least 12 of its members are present. Decisions shall be taken by simple majority, open or secret ballot. Voting shall be by secret ballot if at least one third of the Council members request it. If the votes of the Council members are equally divided, the vote of the chair of the Council shall be decisive.

10. The decision of the Council shall enter into force by a simple majority. The Director shall have a suspensive veto over the decisions of the Board. Following the application of the veto, the matter shall be examined by the Conciliation Commission. The Conciliation Commission is established by the Council and consists of the Director, the Chair of the Council, a member of the Board and one representative from the academic staff, general staff and students. The decision of the Conciliation Commission shall be approved at the next meeting of the Council. A decision of the Council shall enter into force if, by secret ballot, not less than two-thirds of the Council members present vote in favour of it.

11. Decisions of the Council on strategic, financial and economic matters shall enter into force after their approval by the Board.

12. For the resolution of certain issues, the Council may establish advisory councils and approve their regulations.