## INTERNAL REGULATIONS OF THE COLLEGE OF LAW

Vadības grupā ierosina izmaiņas, nosaka izmaiņu izstrādes termiņu un atbildīgo personu

Dokumentu apstiprina Padomes sēdē Dokumentu pārskata vismaz reizi gadā vadības grupā<sup>1</sup>



No.	Title of the document	Date of confirmation of the document / confirmation of last changes to the document
1.	REGULATION OF THE COLLEGE OF LAW (Cabinet Regulations No. 887)	31.10.2006
2.	DEVELOPMENT STRATEGY OF THE COLLEGE OF LAW FOR 2018-2023	20.12.2017
3.	DEVELOPMENT STRATEGY OF STUDY DIRECTION "LAW" FOR 2018-2023	20.12.2017
4.	DEVELOPMENT STRATEGY OF STUDY DIRECTION "MANAGEMENT, ADMINISTRATION AND REAL ESTATE" FOR 2018-2023	20.12.2017
5.	DEVELOPMENT STRATEGY OF STUDY DIRECTION "ECONOMICS" FOR 2018-2023	20.12.2017
6.	DEVELOPMENT STRATEGY OF STUDY DIRECTION "INFORMATION TECHNOLOGY, COMPUTER TECHNOLOGY, ELECTRONICS, TELECOMMUNICATIONS, COMPUTER MANAGEMENT AND COMPUTER SCIENCE" FOR 2018-2023	20.12.2017
7.	Human Resources Development Plan	11.01.2018
8.	REGULATION OF THE TRAINING CENTRE OF THE COLLEGE OF LAW	29.01.2016
9.	REGULATION OF GULBENE BRANCH OF THE COLLEGE OF LAW	08.03.2007
10.	REGULATION OF VALMIERA BRANCH OF THE COLLEGE OF LAW	08.03.2007
11.	REGULATION OF VENTSPILS BRANCH OF THE COLLEGE OF	08.03.2007

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 $<sup>^1</sup>$  Vadības grupas minimālais sastāvs — direktora vietniece mācību darbā un direktora vietniece administratīvajā darbā. Pēc nepieciešamības var tikt uzaicinātas citas personas.

No.	Title of the document	Date of confirmation of the document / confirmation of last changes to the document
	LAW	
12.	REGULATION OF LIEPĀJA BRANCH OF THE COLLEGE OF LAW	08.03.2007
13.	COUNCIL REGULATION	23.01.2007
14.	REGULATIONS OF THE CONVENTION OF ADVISERS OF THE COLLEGE OF LAW	18.04.2013
15.	STUDY PROCESS REGULATION	17.12.2009
16.	INTERNAL WORK PROCEDURE REGULATIONS	08.12.2005
17.	INTERNAL PROCEDURE REGULATIONS FOR STUDENTS	26.07.2007
18.	LIBRARY REGULATION	19.01.2006
19.	TERMS OF USE OF THE LIBRARY OF THE COLLEGE OF LAW	30.08.2012
20.	E-STUDIES (DISTANCE LEARNING) REGULATION	29.02.2016
21.	PROCEDURE FOR THE CIRCULATION OF E-STUDIES INFORMATION	29.02.2016
22.	REGULATION OF THE STUDENTS' COUNCIL	16.03.2001
23.	REGULATION ON ACADEMIC AND ADMINISTRATIVE POSITIONS	07.09.2006
24.	REGULATION ON THE PAYMENT FOR STUDIES	04.09.2014
25.	REGULATION ON THE RELIEFS ON STUDY PAYMENTS	29.09.2016
26.	REGULATION OF THE COMMITTEE ON LOANS GRANTING	26.04.2007
27.	REGULATION ON THE PROCEDURE FOR EXAMS AT THE COLLEGE OF LAW	19.01.2006
28.	REGULATIONS ON THE ASSESSMENT OF STUDENT KNOWLEDGE	19.01.2006
29.	REGULATION ON THE STATE EXAMINATION (QUALIFICATION EXAMINATION)	29.01.2009
30.	REGULATION ON THE STUDY PLACEMENT	30.08.2012
31.	METHODOLOGICAL INSTRUCTIONS FOR WRITING AND PRESENTING THE QUALIFICATION WORK AND PAPERS AT THE COLLEGE OF LAW	28.02.2013
32.	REGULATION ON THE TRANSFER OF STUDY COURSES	08.05.2008
33.	Regulation on Recognition of Competences Acquired Outside Formal Education or as a Part of Professional Experience and Recognition of Results Achieved in Previous Education.	02.02.2018
34.	REGULATION ON STUDENT SURVEYS FOR THE ASSESSMENT OF THE STUDY PROCESS	18.07.2013

No.	Title of the document	Date of confirmation of the document / confirmation of last changes to the document
35.	REGULATION ON THE SABBATICAL LEAVE	29.09.2016
36.	REGULATION ON THE ERASMUS STUDENT SCHOLARSHIP COMPETITION AT THE COLLEGE OF LAW	29.10.2015
37.	REGULATIONS ON DISMISSAL	20.06.2006
38.	REGULATIONS ON AWARDING OF DIPLOMAS AT THE COLLEGE OF LAW	26.04.2007
39.	REGULATION ON RECORD KEEPING OF DIPLOMA FORMS AT THE COLLEGE OF LAW	18.07.2013
40.	REGULATION ON THE SCIENTIFIC RESEARCH WORK	31.10.2013
41.	On Website Maintenance, Publishing and Updating of Information	31.10.2013
42.	REGULATION ON WEBSITE MAINTENANCE, PROCEDURE FOR PUBLISHING AND UPDATING OF INFORMATION	18.07.2013
43.	Regulation on the Study Programme Self-Evaluation	05.01.2001
44.	ARCHIVE REGULATION	26.04.2007
45.	REGULATION OF THE COMMISSION OF RECORD KEEPING EXPERTS OF THE COLLEGE OF LAW	26.04.2007
46.	REGULATION OF THE ACCEPTANCE COMMITTEE	26.04.2007
47.	ENROLMENT REGULATIONS FOR STUDY YEAR 2018/2019	-
48.	REGULATION ON STUDENT PERSONAL DATA PROTECTION	24.01.2019
49.	REGULATION ON THE ACADEMIC INTEGRITY AND INADMISSIBILITY OF PLAGIARISM	24.01.2019
50.	REGULATION ON GRANTING AND PAYING SCHOLARSHIPS	09.09.2004
51.	PERSONAL DATA PROTECTION POLICY	20.01.2019
52.	STUDENT PERSONAL FILE	05.01.2001.
53.	ENROLMENT PROCEDURE	05.01.2001.
54.	STUDY PLANNING, ORGANIZATION AND IMPLEMENTATION PROCEDURE	31.05.2017
55	PROCEDURE ON THE DEVELOPMENT AND IMPROVEMENT OF STUDY PROGRAMMES, ACCREDITATION	05.01.2001.
55.	INTERNAL QUALITY AUDIT PROCEDURE	31.05.2017
56.	PROBLEM AND PROPOSAL MANAGEMENT PROCEDURE	31.05.2017
57.	RISK MANAGEMENT PROCEDURE	31.05.2017
58.	QUALITY MANUAL	31.05.2017
59.	OCCUPATIONAL PROTECTION INSTRUCTIONS.	22.01.2019

No.	Title of the document	Date of confirmation of the document / confirmation of last changes to the document
	INTRODUCTORY INSTRUCTIONS	
60.	OCCUPATIONAL PROTECTION INSTRUCTIONS FOR WORK WITH A COMPUTER	22.01.2019
61.	OCCUPATIONAL PROTECTION INSTRUCTIONS ON USING SAFETY SIGNS	22.01.2019
62.	OCCUPATIONAL PROTECTION INSTRUCTIONS FOR NON- ELECTRONIC STAFF	22.01.2019
63.	OCCUPATIONAL PROTECTION INSTRUCTIONS ON USING HAND TOOLS	22.01.2019
64.	OCCUPATIONAL PROTECTION INSTRUCTIONS ON USING OFFICE EQUIPMENT	22.01.2019
65.	OCCUPATIONAL PROTECTION INSTRUCTIONS ON FIRST AID	22.01.2019
66.	OCCUPATIONAL PROTECTION INSTRUCTIONS ON CLEANING WORKS	22.01.2019
67.	OCCUPATIONAL PROTECTION INSTRUCTIONS ON MOVING HEAVY THINGS	22.01.2019
68.	ACCOUNTING POLICY	06.11.2018
69.	PRINCIPLES OF REMUNERATION AND PERSONNEL POLICY	06.11.2018
70.	COMMUNICATION AND PUBLICITY PLAN	22.05.2018
71.	THE PLAN OF ACADEMIC STAFF DEVELOPMENT MEASURES FOR STUDY YEARS 2018/2019 AND 2019/2020	22.05.2018
72.	TRAINING PLAN FOR THE DEVELOPMENT OF MANAGEMENT PERSONNEL COMPETENCES OF SIA "JURIDISKĀ KOLEDŽA". (specific support objective No. 8.2.3).	22.05.2018
73.	THE PLAN OF ACADEMIC STAFF DEVELOPMENT MEASURES OF SIA "JURIDISKĀ KOLEDŽA" AND SELF-EVALUATION OF ENGLISH LANGUAGE KNOWLEDGE OF THE EMPLOYED ACADEMIC STAFF. (specific support objective No. 8.2.2).	22.05.2018
74.	PLAN FOR THE DEVELOPMENT AND CONSOLIDATION OF PROGRAMMES OF THE COLLEGE OF LAW FOR 2018-2024	23.02.2018